***Broughton in Amounderness Parish Council***

**AGENDA**

You are hereby summoned to attend the Council Meeting of Broughton in Amounderness Council to be held on Tuesday 17th September 2024 **at 7:30pm**

The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB

Jessica Dibble

Parish Clerk

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**1.Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

This 30-minute session (time limit of five minutes per item/per person) provides members of the electoral public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

**5. Approval of Minutes**

1. To approve the minutes of the Full Council meeting held on Tuesday 20th August 2024.
2. To approve the minutes of the Finance Committee meeting held on Tuesday 20th August 2024.

**6. Declaration of Interest forms**

a) Councillors who have not completed their DOI to complete and return to the Clerk.

b) Councillors who have not signed their Acceptance of Office, to sign in the presence of the Clerk.

**7. Reports on meetings attended by Cllrs.**

1. Neighbourhood Plan meeting with Preston City Council
2. Debrief of the Village Information Session held on 14.09.2024

**8. AGAR**

**Council to note** the status of the Annual Governance and Accountability Return 2023/2024.

**9. Broughton Neighbourhood Development Plan**

**Council to note:**

1. Parish Action Plan (PAP) update
2. Progress of Neighbourhood Plan Review
3. King George V Field

**10. Correspondence**

1. **To note** the recent correspondence from County Councillor Rupert Swarbrick.
2. **To note the response** from the NHS outreach service.
3. **To note the matters raised** by the Broughton Parish Community Charity and the chairs response.
4. **To review and agree** if the council will continue to support the LANPAC membership in the sum of £60.00
5. **Council to note** the recent correspondence from HMRC.

**11. Policies to be ratified**

1. **Council to ratify** the CiL Management Policy
2. **Council to ratify** Training Needs Policy

**12. Financial Matters**

1. **Council to review and note** the accounts to date and note any recommendations from the chair.
2. **Council to authorise** the financial transactions between 20th August 2024 & 10th September 2024.
3. **Council to note** the CiL Grants and their progress.
4. **Council to note** the recent grant request made to Lancashire County Council for a defibrillator at the Toll Bar Cottage.
5. **Council to note** the Lancashire County Council treescapes grant.
6. **Council to authorise** Cllr. L J Oldcorn to pay for the remembrance wreaths.

**13. Events**

1. **Council to confirm** attendance to the Scarecrow Festival award presentation.
2. **Council to confirm** attendance to the Remembrance Sunday Parade and Remembrance Day service.
3. **Council to agree a date and confirm** attendance for the Budget Challenge (proposed date 22.11.2024).
4. **Council to confirm** attendance to the Christmas lights switch on 29.11.2024
5. **Council to agree a date and confirm** attendance to the Christmas meal.

**14. Consideration of Planning & Licence Applications**

None to report

**15. Part 2 – Confidential Items**

**By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.**

Council to note the Clerks three-month appraisal outcome and the Clerks employment contract.

**16. Date of Next Meeting**

**Full Council Meeting –** Tuesday 29th October2024 at **7:30pm** in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB